

External examiner wages form



- The completed form must be sent to salary@unis.no.
- Fields marked with * must be completed.
- Fields marked with # must be completed for those with a non-Norwegian bank account.

Personal information

* Name:

* Email:

* Address:

* Course code:

If travel to Svalbard in connection
with oral exam:

Date of arrival on Svalbard:

Date of departure from Svalbard:

* Bank account number:

IBAN:

BIC/SWIFT/routing no. (ABA):

Bank name:

Bank address:

* Taxation:

(to where do you pay tax - tick one box)

Svalbard ☐

Norway ☐

Abroad ☐

Wages

Assessment form	Time spent	Factor	Hours
Oral exam			
	No. of candidates		
Written exam 200-level, 1-4 hours			
Written exam 200-level, 5-10 hours			
Written exam 300/800-level			
	No. of reports		
Written report			
	No. of assessment forms		
Preparatory and supplementary work (3,00 hours per assessment form category)			
Summary - total hours to be paid:			

PS: Any External examiner wages form lacking relevant information can be rejected and sent back to the claimant.

WAGES - EXTERNAL EXAMINERS

EXTERNAL EXAMINERS WILL BE PAID AS FOLLOWS:

Oral exams, all levels

Actual time spent on the exams.

Writtens exams

Bachelor courses (200-level)

Written exam, 1-4 hours 0,75 hours per exam

Written exam, 5-10 hours 1,00 hour per exam

Master/PhD courses (300-/800-level)

Written exam 2,00 hours per exam

Written report

Written report 2,00 hour per report

For all exams/reports

For each assessment form category, a total of 3,00 hours for preparatory and supplementary work is added.